



ILOILO 1 ELECTRIC COOPERATIVE INC.

(I L E C O – 1)

BRGY. NAMOCON, TIGBAUAN ILOILO

INVITATION FOR NEGOTIATED PROCUREMENT

“Supply and Delivery of Bill Forms for year 2022 with ATP”

1. In view of two (2) failed sealed biddings, the Iloilo 1 Electric Cooperative Inc. (ILECO-1) invites interested bidders to participate in the negotiation of the Project, “Supply and Delivery of Bill Forms for year 2022 with ATP” in accordance with the Republic Act (RA) 10531 and 9184 and its Revised Implementing Rules and Regulations. The ILECO 1, through the FY 2022 General Fund intends to apply the sum of **One Million Three Hundred Fifty Thousand Pesos** (Php 1,350,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for the Project. The period for the performance of the obligations under the Contract shall not go beyond the validity of the corresponding appropriations for the Project. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item no.	Unit	Item Description	Quantity
1	Box	Bill Forms (with authority to print)	574

2. The ILECO-1 will hold a meeting with all interested bidders on September 15, 2022, 9:00 a.m.

To reduce the risks and hazards of community transmission of COVID-19, the ILECO-1 shall conduct meetings and conferences via video-conferencing until further notice, or until such time that the state of calamity, or implementation of community quarantine or similar government restrictions shall have been lifted by the proper government authorities.

The prospective bidders will be advised to log in and join the BAC meeting room on which the link shall be provided to the prospective bidders before the start of the meeting.

Bidders must be accredited to join the said bidding. In case of non-accreditation, the following accreditation requirements should be submitted not later than **September 15, 2022** to be able to join in the said bidding:

- a) DTI Business name registration or SEC registration certificate
- b) Valid and current Mayor’s permit/municipal license
- c) Tax payer’s identification number
- d) BIR Value Added Tax registration
- e) Certification that the supplier/contractor is not black listed or banned from bidding by the government or any of its agencies and other private corporations or electric cooperatives.
- f) Compliance with EO #398
 - a. Proof of VAT payment for the past six months
 - b. Tax clearance from the BIR for the last two quarters
- g) On-going, completed or awarded contract not yet started within the relevant period specifying the following:
 - a. Name of contract
 - b. Date of contract
 - c. Amount of contract and value of outstanding contracts

- d. Date of Delivery
- e. End-user's acceptance if complete

3. Bidders are encouraged to conduct a site-visit from September 13 until 14, 2022 to check the Technical Specifications.
4. The Eligibility Documents, Technical Proposal, and Best and Final Offer stated in the checklist must be duly received by the BAC Secretariat through manual and online submission at the address indicated below on or before September 19, 2022, 9:00 a.m. Late bids shall not be accepted.

The ILECO-1 BAC shall conduct the meeting for the opening of the Eligibility Documents, Technical Proposal, and Best and Final Offer on September 19, 2022, 9:00 a.m., at the given address below and via videoconferencing. Authorized attendees, including representatives of bidders, who are physically present at the ILECO-1 Conference Hall, Brgy. Namocon Tigbauan Iloilo shall likewise join the meeting via videoconferencing.

The Delivery Schedule is as follows.

- o 15% or 85 boxes (partial delivery) within 7 calendar days from receipt of Notice to Proceed (NTP)
- o 35% or 200 boxes (partial delivery) within 20 calendar days from receipt of Notice to Proceed (NTP)
- o Remaining 50% or 289 boxes (Full delivery) within 60 calendar days from receipt of Notice to Proceed (NTP)

Bidders will be advised to log in and join the BAC meeting room on which the link shall be provided to the prospective bidders before the start of the meeting. **A hard sample must also be provided together with the submission of Bids.**

Only interested bidders who paid the fee in the amount of Five Thousand Pesos (P5,000.00) shall have their best and final offers opened. Best and final offers received in excess of the ABC shall be automatically rejected.

4. Interested bidders may obtain further information from the ILECO-1-BAC Secretariat through the contact details given below and inspect the Bidding Documents as posted on the websites of the ILECO-1.

The ILECO-1 reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract as indicated in the Section V.F of National Electrification Administration (NEA) Revised Procurement Guidelines and Simplified Bidding Procedures for Electric Cooperatives IRR-RA 10531 (2017).

The results of the bidding shall be submitted to the Board of Directors of ILECO-I for final decision and awarding of BIDS. The decision of the Board shall be deemed final and executory.

For further information, please refer to:

ILECO-1 BAC Secretariat
Iloilo I Electric Cooperative, Inc. (ILECO-I)
Namocon, Tigbauan, Iloilo
Email Add: bac.ileco1@gmail.com
Mobile No.: 0909-131-2823

5. You may visit the following website to download the Bidding Documents:
<https://ileco1.com/>

September 12, 2022


MS. KAY C. FRIALDA
BAC Chairperson