

**List of Requirements for Residential  
(INDIGENOUS MATERIALS)**

**A. LGU Requirements**

- 1. Electrical Lay-out
- 2. Electrical Permit
- 3. Fire Safety Inspection Certificate

**B. ILECO-1 Requirements**

- 1. Duly filled-up **Application for Service Connection Form**
- 2. Duly filled-up **Electric Service Contract (Notarized)**
- 3. **Mapping Form** from ILECO-1 Accredited Electrician
- 4. **Government Issued ID** of Applicant (*Photocopy with 3 specimen signature*)
- 5. **Proof of Ownership** - photocopy of **Latest Land Title/ Latest Tax Declaration/ Deed of Absolute Sale/ Contract to Sell/ Deed of Donation/ Deed of Adjudication/ Deed of Subdivision/ Lease Contract.**
- 6. If applicant is not the lot owner **certification from LGU for PUBLIC LAND, notarized authorization/ consent/ right occupy in lot & valid ID of lot owner with 3 specimen signature.**

**List of Requirements for Residential  
(CONCRETE STRUCTURE)**

**A. LGU Requirements**

- 1. **Electrical Plan**
- 2. **Certificate of Occupancy** (*fully furnished concrete structure*)
- 3. **Temporary Permit for Service Connection** (*under construction concrete structure*)
- 4. **Fire Safety Inspection Certificate**

**B. ILECO-1 Requirements**

- 1. Duly filled-up **Application for Service Connection Form**
- 2. Duly filled-up **Electric Service Contract (Notarized)**
- 3. **Mapping Form** from ILECO-1 Accredited Electrician
- 4. **Government Issued ID** of Applicant (*Photocopy with 3 specimen signature*)
- 5. **Proof of Ownership** - photocopy of **Latest Land Title/ Latest Tax Declaration/ Deed of Absolute Sale/ Contract to Sell/ Deed of Donation/ Deed of Adjudication/ Deed of Subdivision/ Lease Contract.**
- 6. If applicant is not the lot owner **notarized authorization/ consent/ right occupy in lot & valid ID of lot owner with 3 specimen signature.**

**List of Requirements for Residential  
(SUBDIVISION)**

**A. LGU Requirements**

- 1. **Electrical Plan**
- 2. **Certificate of Occupancy**
- 3. **Fire Safety Inspection Certificate**

**B. ILECO-1 Requirements**

- 1. Duly filled-up **Application for Service Connection Form**
- 2. Duly filled-up **Electric Service Contract (Notarized)**
- 3. **Government Issued ID** of Applicant (*Photocopy with 3 specimen signature*)
- 4. **Proof of Ownership** - photocopy of **Land Title/ Deed of Absolute Sale/ Contract to Sell**
- 5. **Service Entrance Installation Certificate**
- 6. **Mapping Form** from ILECO-1 Accredited Electrician (*to be accomplish after approval and payment*)

**List of Requirements for  
(COMMERCIAL/CORPORATION/JURIDICAL)**

**A. LGU Requirements**

- 1. **Electrical Plan**
- 2. **Certificate of Occupancy** (*fully furnished concrete structure*)
- 3. **Temporary Permit for Service Connection** (*under construction concrete structure*)
- 4. **Fire Safety Inspection Certificate**

**B. ILECO-1 Requirements**

- 1. Duly filled-up **Application for Service Connection Form**
- 2. Duly filled-up **Electric Service Contract (Notarized)**
- 3. **Government Issued ID** of Applicant (*Photocopy with 3 specimen signature*)
- 4. **Proof of Ownership** - photocopy of **Latest Land Title/ Latest Tax Declaration/ Deed of Absolute Sale/ Contract to Sell/ Lease Contract**
- 5. **Authorization from Head of Office**
- 6. **Business Permit/ DTI Permit/ SEC Registration/ CDA**

**CONTACT INFORMATION**

Should you have any questions, we have provided several ways that will easy for you to reach us:

1. **From Monday to Friday, 8:00 AM - 12:00 AM**  
1:00 PM - 5:00 PM

**Consumer Welfare Desk Officer (CWDO)**

- > 393-1202
- > 0917-314-4006

**Connecting All Departments**

- > 51-7822 to 25

2. **If you are online, please feel free to email us:**  
> ilecoonemain@gmail.com

**Or visit our Facebook Account:**  
facebook.com/ilecouno

3. **Area Office and Service Centers:**

|    |  |  |
|----|--|--|
| >> | Miagao Area Office                     | 513-7080<br>0945-475-5161              |
| >> | Oton Area Office                       | 337-0077/<br>393-1204<br>0945-240-3095 |
| >> | Sta. Barbara Area Office               | 523-8630/ 31<br>0977-857-2428          |
| >> | Cabatuan Service Center                | 522-8142<br>0966-742-0991              |
| >> | Guimbal Service Center                 | 315-5512<br>0945-345-1689              |
| >> | San Miguel Service Center              | 0927-079-4940                          |
| >> | Leganes Collection Office              | 524-8717<br>0977-450-2581              |
| >> | Leon Collection Office                 | 0905-446-2192                          |
| >> | Pavia Collection Office                | 0926-690-9566                          |
| >> | Maasin Collection Office               | 333-0066<br>0935-287-8098              |
| >> | San Joaquin Collection Office          | 314-7515<br>0995-659-6545              |
| >> | GT Town Center Pavia Collection Office | 0969-042-0391                          |

4. **You may also contact our 24-hours Customer Care Hotlines:**

- > Tigbauan Main Office 511-8138  
0917-314-4410  
0969-042-0392
- > Sta. Barbara Area Office 523-8630/ 31  
0977-857-2428

**BILLS PAYMENT PARTNERS**

**SUPERMALLS**

**SM**

**bayadCENTER**

**pera HUB**

**Robinsons Department Store**

**USSC**

**PayMaya**

**GCASH**

**ExpressPay**

**7 ELEVEN**

**ecPAY**

**CEBUANA**

**QUEENBANK**

**LANDBANK**

**UP UnionBank**

**Metrobank**

**PNB BDO**

**FIRST CONSOLIDATED BANK**

**PALAWAN PAWNSHOP**

**ALAWAN EXPRESS**